

**St Clement Parish Council**  
**Notice of Meeting of Neighbourhood Plan Steering Group to be held at 7.00pm**  
**on Thursday 18<sup>th</sup> August 2016 at St Clement Parish Hall**

**Agenda**

**Present:**

- 1 Apologies**
- 2 To approve the notes of the previous meeting**
- 3 Matters arising**
  - a Actions from previous meetings – update/discussion**  
Refer to Working Plan July - August 2016 for discussion
  - b Any other matters arising**
- 4 Grant Applications**  
Status of Grant Application for questionnaire (HN)
- 5 Planning matters/any other items for information**
- 6 Correspondence**
- 7 To agree tasks for the next meeting**
- 8 To agree a date for the next meeting**