

**St Clement Parish Council**  
**Notice of Meeting of Neighbourhood Plan Steering Group to be held at 7.00pm**  
**on Thursday 13th October at St Clement Parish Hall**

**Agenda**

**Present:**

- 1 Apologies**
- 2 To approve the notes of the previous meeting**
- 3 Matters arising**
  - a Actions from previous meetings – update/discussion**
    - Grant Application
    - Questionnaire finalising and distributing
  - b Any other matters arising**
    - Feedback from meeting regarding LCA
    - Feedback from sub-meeting re: questionnaire layout
    - Code of Conduct Forms to be completed and handed to the Parish Clerk
- 4 Grant Applications**
- 5 Planning matters/any other items for information**
- 6 Correspondence**

Received via email from the Parish Clerk re: code of conduct form for non-councillors to complete.
- 7 To agree tasks for the next meeting**
- 8 To agree a date for the next meeting**