

**St Clement Parish Council**  
**Notice of Meeting of Neighbourhood Plan Steering Group to be held at 7.00pm**  
**on Wednesday 14<sup>th</sup> March 2018 at St Clement Parish Hall**

**Agenda**

**Present:**

- 1 Apologies**
- 2 To approve the notes of the previous meeting**
- 3 Matters arising**
  - a Actions from previous meetings – update/discussion**
    - i. Local Landscape Character Assessment.**

Report update on collation of all evidence already and reports received for policy work
    - ii. Housing needs for the parish**

Discuss housing development within and outside the settlements and potential settlement boundaries.
    - iii. Design guides**

David Jones to assess the Cornwall Council Design Guide in relation to design needs in the Parish.
  - b Any other matters arising**
- 4 Grant Applications**

Update on any grant matters
- 5 Planning matters/any other items for information**
- 6 Correspondence (by e-mail)**
  - Neil Hayhurst, Senior Development Officer EP&E Local Plan regarding the Cornwall Design Guide revision.
  - EGD – Customer Relations regarding e-bulletins and data protection etc.
- 7 To agree tasks for the next meeting**
- 8 To agree a date for the next meeting**

Lesley Jones - Secretary