

St Clement Parish Council
Draft Notes of Meeting of Neighbourhood Plan Steering Group held at 7.00pm
on Wednesday 14th February 2018 at St Clement Parish Hall

Agenda

Present:

Cllr. Peter Thomas, Cllr. Keith Littlejohns, Linda Hitchcox (Vice Chair), David Jones, Lesley Jones, Secretary.

1 Apologies

Cllr Theresa Cowling, Tamara Moluch, Helen Nicholson

2 To approve the notes of the previous meeting

The notes of the meeting were approved by Linda Hitchcox and seconded by David Jones.

3 Matters arising

a Actions from previous meetings – update/discussion

i. Local Landscape Character Assessment.

Sub-group (Cllrs K Littlejohns and T Cowling, David and Lesley Jones) analysed and collated the results of the public meetings held in November and December 2017. The questionnaire results were written up with a copy taken by Linda Hitchcox to summarise and a report is in progress by Lesley Jones to be presented to the next meeting of the Steering Group.

ii. Housing needs for the parish

The steering group discussed housing development within and outside the settlements and potential settlement boundaries but the settlement work was postponed until next meeting when Helen Nicholson will be present.

iii. Design guides

David Jones is assessing the Cornwall Council Design Guide on-line in relation to design needs for the Parish. The secretary emailed Local Plans at Cornwall Council for availability of getting a paper copy. We could have a rough printed copy although there would be printing costs but the document is in the process of being revised with a consultation anticipated late spring/early summer.

b Any other matters arising

4 Grant Applications

Nothing to report

5 Planning matters/any other items for information

Nothing to report

6 Correspondence

A letter was sent to St Clement Parish Council requesting information about the possibility of using an overgrown path opposite the old Quarry at Malpas to be cleared for the launching of small watercraft into the river and also for use of the quarry for car parking thus stopping vehicles with trailers going through the village and taking up resident car parking areas.

7 To agree tasks for the next meeting

i Helen Nicholson to meet with Lesley Jones to start collating all evidence needed for policy work and writing up the final document

ii To complete and report back with analysis of the results from the Public Meeting

8 To agree a date for the next meeting

14th March 2018

Meeting ended at 8:35 p.m.

Lesley Jones
Secretary