

**St Clement Parish Council**  
**Draft Notes of Meeting of Neighbourhood Plan Steering Group held at 7.00pm**  
**on Wednesday 16<sup>th</sup> May 2018 at St Clement Parish Hall**

**Present:**

Cllr Peter Thomas, Cllr Theresa Cowling, Cllr. Keith Littlejohns, Helen Nicholson (Chair), Linda Hitchcox, David Jones, Lesley Jones.

Also attending: Tamara Moluch – volunteer and Cllr. Phil Allen Feock Parish Council - Truro Cycling Campaign.

**1 Apologies**

none.

**2 To approve the notes of the previous meeting**

The notes of the meeting were approved by Cllr. Peter Thomas and seconded by Linda Hitchcox.

Helen Nicholson proposed that the meeting move onto item 5.

**5 Planning matters/any other items for information**

I. Phil Allen – Truro Cycling Campaign

Phil Allen, councillor for Feock Parish Council is also a member of the Truro Cycling Campaign, which was agreed by referendum a year ago. Phil provided a “tube plan” map and described various potential cycling routes. He gave the team a talk about the campaign and its role in neighbourhood plan documents. The team is already aware that St Erme Parish Council wants to expand cycle routes into St Clement Parish and we will be writing policy to mirror that. Phil vision for his campaign was larger scale covering surrounding parishes to enable cycling into safer areas down quiet lanes and away from pollution on the main roads. We discussed that quiet lanes cannot be used as a policy but will be written up as evidence leading to the joint policy with St Erme P.C. Phil Allen was thanked for his attendance and talk.

**Action:** Peter Thomas to identify potential quiet lanes in the parish.

Add reference to Truro Cycling Campaign in the Neighbourhood Plan.

II. Truro Loops – Cllr. Theresa Cowling

Cllr. Theresa Cowling and Joanne Ashley, Clerk for St Clement Parish Council attended a presentation by the Truro Rivers Group (CIC) at County Hall on the 15<sup>th</sup> May on the Truro Loops project. The feasibility report had just been completed with the help of funding from the Truro and Roseland Community Network Panel. This will be a significant local project (if it ever comes to pass), including new bridges over the river. There are 6 “loops” proposed over the years to come of which Loop 6 (added during the consultation) is in our parish (via Malpas and the 'Moresk Forest' aka Park Farm).

**Action:** Add reference to Truro Loops in the Neighbourhood Plan.

**Action:** The document to be circulated to the Neighbourhood Planning Group members for further discussion **(LJ)**

- III. Councillors Keith Littlejohns and Theresa Cowling attended a meeting at Cornwall Council - regarding the new Data Protection Laws, which are expected to come into force on the 25<sup>th</sup> May 2018.

**Action:** Ask the Parish Clerk for a document to send to all addressees held by the Steering Group to ask and sign for permission to hold their information or destroy it. **(LJ)**

**Action:** any new on-line surveys will need to use an approved site to keep inline with new data protection laws.

### **3 Matters arising**

#### **a Actions from previous meetings – update/discussion**

The team shared their initial written documents and settlement boundaries needed for the Neighbourhood Plan.

- Amendments to the settlement boundaries and potential exception sites and also the wording of the housing at Malpas need to be made.

**Action: (DJ; LH)** Amend above documents.

- Peter Thomas wrote about Buckshead and the team discussed whether there was a possibility for a settlement boundary there but decided that the area was too sparsely developed to need one.

- Tamara Moluch offered to review the heritage the parish. (Historic sites and monuments, listed buildings)

**Action: Tamara Moluch heritage evidence (TM)**

- Sarah Furley, Cornwall Council thought that Linda Hitchcox's document about affordable dwellings in Malpas was well written but suggested that Linda exclude parking from the settlement boundary. This was a good evidence paper.

**Action: (LH)** to rewrite paper and **(DJ/KL)** to amend settlement boundary map.

- Census 2011 data for St Clement parish to be used as evidence but needs to show various figures from previous years of Census data to compare

**Action: (LJ, HN)** to look through Census information for evidence.

- Team to look at open spaces, footpaths, recreation areas, allotments, quiet roads etc. to add to evidence and policy work.

**Actions:** Peter Thomas to look at Buckshead area, Keith Littlejohns to add dotted line on maps. **(PT, KL)** Map of all footpaths Dave Jones and Keith Littlejohns **(DJ, KL)**

Businesses. Ask the parish clerk for business rates. Create profile of businesses in the area and map large business sites (Census). Create policy to cover business land to keep that as business land should business fail.

All team members to continue with their tasks from the previous meeting.

**b Any other matters arising**

Linda Hitchcox reported that nearly half of properties in Malpas were now second homes.

**4. Grant Applications**

Update on reaching difficult age groups

Helen Nicholson - young people's consultation hearing the voice of young people. This group have decided on an Instagram competition – photos of what's good and what's not so good from St Clement parish. The competition will run between 24<sup>th</sup> May and 21<sup>st</sup> June and will be open to everyone in the parish. There will be prizes judged by the young people who are working on this project. Photos to be sent via Instagram with #mystclement and the results will be announced at a St Clement Youth Fun Day on 7<sup>th</sup> July in Tresillian Playing Field. More details will be found in the TRAM and there will be a poster campaign.

**5. Planning matters section** *(see underneath section 2)*

**6 Correspondence**

Sarah Furley, Cornwall Council emailed links regarding policy template; 2011 census data for the parish and other links to documents.

**7 To agree tasks for the next meeting**

Continue policy work

**8 To agree a date for the next meeting**

13<sup>th</sup> June 2018 at 7:00 p.m. in St Clement Village Hall

Meeting ended at 9:02 p.m.

Lesley Jones, Secretary