

St Clement Parish Council
Draft Notes of Meeting of Neighbourhood Plan Steering Group to be held
at 7.00pm on 14th March 2018 at St Clement Parish Hall

Agenda

Present Cllr Peter Thomas, Cllr Theresa Cowley, Cllr Keith Littlejohns, Helen Nicholson – Chair, Linda Hitchcox – Vice Chair, David Jones and Lesley Jones - Secretary

1 Apologies

None received.

2 To approve the notes of the previous meeting

The notes of the meeting were approved by David Jones and seconded by Cllr. Keith Littlejohns.

3 Matters arising:

a Actions from previous meetings – update.

Helen Nicholson had sent Sarah Furley, Cornwall Council the household survey data. Sarah prioritised and ranked the issues identified and gave advice on the evidenced we will need to progress and justify our Neighbourhood Document Plan.

Action: Go through at next meeting and identify tasks between the team

i. Local Landscape Character Assessment

- Helen Nicholson, Chair was updated by the steering group on the processing of results following the Landscape Character Assessment consultation held last year.
- Linda Hitchcox summarised the results from the Landscape Character Assessments questionnaires and her succinct report **Summary: Main Trends in Public Opinion related to the Landscape of St Clement June to November 2017** was read by the steering group. Agreed and thanked by Helen Nicholson.

ii. Housing needs for the parish

Postponed from the previous meeting, the steering group discussed alternative possibilities whether to just allow infilling of new dwellings (7 for the whole parish) or whether to place settlement boundaries around some or all of the main three villages so that infilling could still take place but outside the boundaries, land would come under exception sites and would therefore also need to provide a number of affordable dwellings. The team looked at maps of the villages and drew initial boundaries. Land at the edge of Truro City could also be included. – on-going.

Action:

- Linda Hitchcox and David Jones to support the need for village boundaries and exception sites for affordable housing.
- Keith Littlejohns to produce digital settlement boundaries based on hand drawn maps

iii. Design Guides

David Jones read through the Cornwall Design Guide 2012 and reported back which guidance related to a Neighbourhood Plan. He referred to modern buildings now being built and various restrictions in the guide. Policies will need to conform and infill or expansions of existing dwellings should be encouraged.

He thought that the guidance in general adequately covered all aspects of likely design requirements to satisfy the needs of the Neighbourhood Plan and recommended the Cornwall Design Guide.

NB The design guide is in the process of being updated and a consultation will take place in Spring – early Summer this year.

Action: Seek reimbursement from the Parish Council to Lesley Jones in respect of a payment of £11:00 for a copy of the Cornwall Design Guide 2012.

b Any other matters arising

Helen Nicholson informed the team that she was still trying to establish a youth consultation and will make sure that the grant is still viable to use.

4 To agree tasks for the next meeting

- To identify public open spaces, car parks and existing or potential village greens
- To identify Flood Plains at Tresillian
- Visions and Aims of the Parish Document.

5 To agree a date for the next meeting

Thursday 12th April 2018 at 7:00 p.m. St Clement Parish Hall

Meeting ended at 8:50 p.m.

Lesley Jones Secretary

