

St Clement Parish Council
Draft Notes of Meeting of Neighbourhood Plan Steering Group held at 7.00pm
on Wednesday at St Clement Parish Hall

Agenda

Present: Cllr. Peter Thomas, Cllr. Theresa Cowling, Cllr. Keith Littlejohns, Linda Hitchcox – Vice Chair, Tamara Moluch, David Jones, Lesley Jones - Secretary

1 Apologies N/A

2 To approve the notes of the previous meeting: the notes of the meeting held on 5th September 2018 were approved by Cllr. Thomas and seconded by Linda Hitchcox

3 Matters arising

a Actions from previous meetings – update/discussion

Lesley Jones (LJ) presented the Local Landscape Character Assessment Document (LLCA) with appendices and photos to the team in chapter format. The appendices needed revising and Helen Nicholson (HN) volunteered to edit and amend them.

Action: HN to edit and amend document

Mapping inserts will be added where needed but the majority of maps and their descriptive text may be found on Cornwall Council's interactive mapping web site and the team deemed for cost and efficiency to set links into the text rather than make the LLCA document too unwieldy.

Action: KL and LJ to complete maps and photos to be included

Kath Statham (KS), Landscape Architect, Cornwall Council to read through and comment before final document completed ready for consultation.

Action: HN to liaise with Kath Statham.

The team thanked Keith and Lesley for the hard work completed and Cllr Cowling asked for this to be minuted.

b Any other matters arising

The team discussed major landowners with land within and abutting St Clement Parish and Helen Nicholson asked us to approach them regarding the Neighbourhood plan. This was proposed by Helen and seconded by

Linda Hitchcox and both Linda and Tamara Moluch volunteered to be the contacts.

Action: HN to make the initial contact with the landowners.

Linda Hitchcox wanted more information about the impact of Neighbourhood plans being ignored when planning applications are being decided and legal challenges. She referred to the Crantock NPD and Helen Nicholson, the St Ives plan. Helen suggested that a member of the Neighbourhood Planning team at Cornwall Council be invited to one of our meetings to talk to the team.

Action: (HN) to contact either Sarah Arden or Emma Ball.

5 Planning matters/any other items for information

N/A

6 Correspondence N/A

7 To agree tasks for the next meeting

- Complete the written document with maps
- Complete photos and mapping documents
- Contact Landowners
- Contact CC Neighbourhood Planning team

8 To agree a date for the next meeting

Wednesday 14th November 2018

Meeting ended at 8:45 p.m.

Lesley Jones
Secretary