

**St Clement Parish Council**  
**Notice of Meeting of Neighbourhood Plan Steering Group to be held at**  
**7.00pm on Wednesday 13<sup>th</sup> February at St Clement Parish Hall**

**1 Apologies**

**2 To approve the notes of the previous meeting**

**3 Matters arising:**

- a Actions from previous meetings – update.
  - i. Response from Kath Statham, Cornwall Council re: Local Landscape Character Assessment (LCA) Document
  - ii. Photographic material for the LCA document, Keith Littlejohns
  - iii. Update from Helen Nicholson re: Draft Neighbourhood Development Plan and Policy work
  - iv. Update on web documentation
  - v. Dates and display materials for March/April consultations

**b Any other matters arising**

**4 To agree tasks for the next meeting**

**5 To agree a date for the next meeting**

Lesley Jones  
Secretary for the Neighbourhood Plan Steering Group