

St Clement Parish Council
Notes of Meeting of Neighbourhood Plan Steering Group held at 7.00pm on
Wednesday 16th January 2019 at St Clement Parish Hall

Present: Cllr. Peter Thomas, Cllr. Theresa Cowling, Cllr. Keith Littlejohns, Helen Nicholson Chair, Linda Hitchcox – Vice Chair, Tamara Moluch, David Jones, Lesley Jones - Secretary

1 Apologies: None

2 To approve the notes of the previous meeting

The draft notes were approved by Cllr. Peter Thomas and seconded by Cllr. Theresa Cowling.

3 Matters arising

a Actions from previous meetings – update/discussion

Cllr. Cowling thanked Helen Nicholson and Lesley Jones on behalf of the Steering Group and the Parish Council for work collating consultation document and evidence base through November up to this meeting.

The preliminary Local Landscape Character Assessment document has been handed to Kath Statham at Cornwall Council for comment and her response is expected at the end of January.

Helen Nicholson had produced an initial version of the Neighbourhood Development Plan for the meeting. The steering group worked through the document looking at the preparation process, supporting documentation, vision and objectives. Nine policies have been identified and the group went through each one looking at the justification for and intention plus the actual policy wording. It was agreed to delete Policy 3 – Open Space, merging it with Policy 6 Community Facilities. It was also agreed that maps would be added to an appendix for ease of publishing rather than added throughout the document. Keith Littlejohn agreed to add photos to the final document.

b Any other matters arising

Linda Hitchcox and Tamara Moluch have held talks with the agents for the Duchy and Tregothnan estates as major landowners in the parish. Both agents were happy to support the steering group and were positive about the Neighbourhood Plan process, especially the safeguarding and recreational purposes for our parish. A follow-up meeting will be held at the end of January with the Duchy to discuss parking constraints in St Clement.

4 Planning matters/any other items for information

5 Correspondence

Email received from Linda Hitchcox re: maps and estate owner minutes of meeting held in November 2018.

Letter to be sent to the Parish Council to ask Cornwall Council about updating the Conservation Area Management Plan for St Clement. It currently dates from Carrick District Council's Local Plan 2005.

6 To agree tasks for the next meeting

- Helen Nicholson to amend the draft NPD, and to contact Cornwall Council about the Strategic Environmental Assessment.
- HN to send Tregothnan the settlement boundary map for Tresillian with a view to including a potential housing site near Lower Park; Tregothnan and Duchy to be asked to provide some text about land management for wildlife
- LH to amend the St Clement settlement boundary paper to refer to parking constraints
- HN and LJ to continue with collating evidence and consultations
- Keith Littlejohns – produce a version of the map document
- LJ to contact the clerk regarding dates of meetings and consultations

7 To agree a date for the next meeting

- Sub group meetings as required up to the February meeting
- Steering Group Meeting, Wednesday 13th February 2019 at 7:00 p.m.
- Potential Public Consultation 30th March

Meeting ended at 8:50 p.m.

Lesley Jones
Secretary