	Action	Activities	How long? E.g. one day, a week etc	When?										
				2019								2020		
				May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Stage 2d: Testing and approving the Neighbourhood Plan - making sure the plan works and signing it off	**Pre-submission Consultation**	Informal community consultation on draft Neighbourhood Plan to ensure it represents what the community want - also feedback on results from detailed questionnaire and demonstrate how the Neighbourhood Plan tackles the issues raised.												
		Formal six week consultation on Neighbourhood Plan as per Neighbourhood Planning Regulations	6 weeks											
	Finalise Plan	Make any amendments necessary following pre-submission consultation												
		Re-check against various assessments as necessary												
		Re-check general conformity with Cornwall Council's Local Plan												
		Produce Consultation Statement in line with the Neighbourhood Planning Regs - summarising all consultation and engagement throughout process and detailing the comments received during the pre-submission consulation and your responses *N.B - You can contact Cornwall Council as your Community Regeneration Officer can offer advice and support with this if required*												
		Produce Basic Conditions Statement in line with the Neighbourhood Planning Regs *N.B - You can contact Cornwall Council for guidance on this if required*												
		Get final approval and sign off from Parish/Town Council as Qualifying Body and agreement to submit to Cornwal Council												
	Submission of Plan & Approval	Submit the Neighbourhood Plan to Cornwall Council. This must include a map and statement identifying the area, Consultation Statement, confirmation that it meets legal obligations (Basic Conditions Statement), any other assessments required such as SEA, EIA etc	Approximately 26 - 40 weeks (due to 6 week consultation period on draft, 8 - 12 weeks for independent examination and 8 - 12 weeks to organise and hold referendum)											
		Cornwall Council will review the Neighbourhood Plan and if it meets requirements, it will then be publicised for consultation												
		Cornwall Council submit for independent examination												
		Modify or not? (Cornwall Council may make modifications to the Neighbourhood Plan before the referendum to ensure that it complies with the recommendations of the examiner's report)												
		If the Neighbourhood Plan has to be modified, details to be publicised												
		Referendum												
		ADOPTION OF PLAN (if all of the above is succesful)												
Stage 3a: Delivering and monitoring the plan	**Delivery**	Parish/Town Council to develop an Implementation Plan, e.g. working with developers to make it happen												
		Monitoring - decide on how to monitor progress against objectives and repirting back to the community												